

Addendum to Tampa Alumnae and D.E.L.T.A. Inc. MOU:

For purposes of this document, D.E.L.T.A. Inc. will be referred to as ("Foundation") and Tampa Alumnae will be referred to as ("Chapter").

Foundation Responsibilities:

1. The Foundation will award grant monies that it receives on behalf of the Chapter within 30 days after all grant requirements have been met and the funded project has been completed. (The program details and amount will be specified in Addendum A)
2. The Foundation will provide an annual, detailed report of Chapter funds including the overall service fee amount every year by July 31st.
3. The Foundation will provide a detailed financial report to the Chapter each month showing monthly income and expenses. This document will be provided one week before the Chapter budget and finance meeting.
4. The Foundation and Chapter will review the service fee charged by the Foundation to manage the Chapter funds annually.
5. The Foundation and Chapter will meet twice per year to review the status of Chapter funds. (i.e., January & June)
6. The Foundation reserves the right to review all materials the Chapter creates, print and digital, etc., that contain the Foundation's name as a co-sponsor or as a collaborative 501©3 nonprofit organization before the Chapter posts such materials for various events and programs, etc.

Chapter Responsibilities

1. The Chapter and Foundation will review the service charge the Foundation assesses to manage the Chapter funds annually .
2. The Chapter will discuss co-sponsor opportunities with the Foundation (when applicable). The Chapter and Foundation will create a separate document detailing roles and responsibilities specific to the agreed upon event no later than one month prior to the event.
3. The Chapter and Foundation will meet twice a year to review the status of Chapter funds. (i.e., January & June)
4. The Chapter will submit a request to review/approve contracts and to engage in opportunities to collaborate with the nonprofit on events and programs at least two weeks prior to the contract due date. (i.e., securing event locations)
5. The chapter may request to collaborate with the foundation to manage Chapter sponsorship funds, grants, and or monies received from a Chapter fundraising event without having the Foundation participate as a co-sponsor of the event or activity.
6. The Chapter reserves the right to maintain all rights to programming of events including speaking roles and marketing materials.

This addendum may be reviewed and revised by the two organizations at the request of either organization, given a two week notice of need to review and revise the document.

Delta Sigma Theta Sorority, Inc.
Tampa Alumnae Chapter

President Signature



Date: 11/14/2018

Delta Enriches Life Through
Training & Awareness (D.E.L.T.A.)
Incorporated (Foundation)

President Signature:



Date: 11/14/2018