**Delta Sigma Theta Sorority, Inc.**

**Tampa Alumnae Chapter**

**General Meeting Minutes**

**College Hill Conference Center**

**6/15/19**

The meeting was called to order at **9:30am** by Soror Alicia Warren. Soror Sandra Cooke shared the inspirational word.

The agenda was adopted by consensus with no noted corrections. The minutes were accepted with corrections.

**Correspondence – Soror Christina Lewis**

* Thank you cards of gratitude and thankfulness received Soror Thelma Daley, Sherri Day Phillips, Soror Bernetta Carter, Lorraine Babeu, Soror Alicia Howell Banks, Soror Lelia Clark
* Sponsorship Request: Regional Executive Director (Tanya Hollins) of Pace Center for Girls- requested support for their 2019 Ignite the Dream Gala in which Soror Angela Bassett, will be the keynote speaker. The event will be held on the Fort Harrison Hotel located at 210 S. Fort Harrison Avenue, Clearwater Florida 33756. October 12, 2019. Submission deadline for sponsorship is September 12th.

**Hospitality – Soror**

* Visiting/New Sorors- Birthdays-4

**President’s Message - Soror Alicia Warren**

*See full report on DSSTA website*

* Call to Convention 2019—July 11th-14th. Registration is closed. There is a total of 15,000 sorors registered and an additional 4,000 sorors on the waitlist. Executive Board 2019-2020 Planning Retreat is tentatively scheduled for August 3rd. This will be a one-day retreat. The Chapter is currently looking for a building to lease for all meetings & chapter events. Recognized Soror Paulette Walker and Soror Tayanna Richardson for their leadership on the Leadership Institute. Recognized the Finance Team and Executive Board Leaders for all their work.
* Constitution and Bylaws Proposed Amendments- Soror Tayanna Richardson requested that members review the 2019 Grand Chapter Proposed Amendments to the Constitution & Bylaws (65 pages of proposed changes). The chapter will be sending out a survey to chapter members highlighting some important Grand Chapter Amendment changes so that feedback can be provided to Soror Alicia Warren. If members have questions or thoughts about other Grand Chapter Amendments, they can still provide updates via the survey link. There are some amendments sorors should be aware of such as -the local chapter’s eligibility requirements (for officers) cannot exceed those of the Grand Chapter; applicants shall pay an application fee as part of the membership intake process to off sets cost to chapters; new membership fees will include National dues for the current and the next **two** fiscal years and not **one** fiscal year as in the past. Grand Chapter Reinstatement Fee after June 30th will be increased from $15 to $25 and if a member hasn’t been financial for two or more years, the reinstatement fee will increase from $25 to $50. There is a recommendation to change Grand Chapter Initiation Fees for Collegiate from $675 to $1,350; Alumnae Membership from $725 to $1,500 and Chapter Initiation Fee not to exceed $500. Soror Warren wants a survey on our opinion on proposed amendments. The delegates have approval to handle any additional amendments proposed at convention. Those TA sorors in attendance will be notified and have opportunity for input. Sorors are strongly encouraged to review amendments!!

**Strategic Planning Priority Update - Soror Karen Beard and Soror Tonja Brickhouse**

*See full report on DSTTA website*

* Membership Services Committee- Goal: Develop a process for talent discovery and development. The Committee will be updating the new member form and will create a member profile document to be distributed to all 2019-2020-chapter members. It will be implemented at Round-Up. Develop comprehensive collegiate transition process and explore with local collegiate on what they need
* Technology Committee- Goal: Implement process to examine and evaluate our IT processes, policies, and operations. Implement IT audit process (infrastructure).
* Operations Committee- Goal: Develop processes for assessment that are implemented with fidelity. Soror President has initiated Leadership retreats to assist in this area. A team will be developed to assist. Based on internal and external data, there is a need to identify a physical structure that will adequately meet the needs of the chapter. Soror Warren is currently looking for a lease opportunity for chapter meetings and/or events.
* Program Committee- Goal: Create an event template that guides committees in planning and executing programs and services. Two templates were developed and used by select group(s). There is a plan to extend to others next year. Create and implement a recruitment strategy to increase the number of mentors and other community volunteers to deliver quality programs.
* Sustainability Committee- Goal: Identify diverse portfolio of financial revenue sources to support chapter operations and programs.

**Budget and Finance -Tiffany Mitchell& Briana Joseph**

* **Budget Report** for May 2019: Program Bank Balance: $72,406.75; Administrative Bank Balance: $81,646.60 Funds Managed by D.E.L.T.A. INC: $17292.22; Lincoln Financial Investment $62,982.96.
* **Financial Report** for May 2019: Admin Collected $4,405.00; Projected Collected $15,549.64; Savings 0.13. Total $19,954.77. Carryover Total from April 2019 $187,363.43. Grand Total: $207,318.20.

**First Vice President’s Report - Soror Barbara Webb Johnson**

*See full report on DSTTA website*

* **Physical & Mental Health-**June is Alzheimer’s Disease and Brain Awareness. A flyer on Ten Ways to Love Your Brain was distributed to sorors. Soror Sabrina Griffin currently leads a support group for dementia on second Sunday of every month.
* **Political Awareness and Involvement:** Looking for new members to join the committee as they prepare for next year. The committee will be looking to leverage several events to register people to vote. There will be a purge next year clearing voter rolls of inactive voters, changes in addresses, felony records etc... Sorors must stay abreast of their voter registrations status. In addition, the Divine Nine will be coming together to support and plan for upcoming elections issues.
* **Educational Development**- The **End of Year** celebration was held for students, volunteers, parents, and sorors at the University of South Florida. Recognized Shalon Harvey, youth in EMBODI, for being valedictorian at his high school with 7.00 GPA. The youth programs are seeking members. Application must be submitted by June 30th. Thanked Soror Ruth Bell for her donation that allowed a youth trip to Kennedy Space Center and college tours. Special thank you to Soror Celeste Roberts for allowing the use of The Skills Center. The committee is requesting a change in date of the College and Career Fair. The plan is to partner with Middleton High School. **Action Item:** Soror Janette Spencer Davis made motion to change the date of College Career Fair on calendar for October 5 to September 21 and move the September Chapter Meeting scheduled for September 21 to Saturday, September 14 (as a result of the conflict with the College and Career Fair). Soror Brenna Taylor Fields seconded the motion. Question- what was the reason for date change. The answer was Middleton received approval from the school board for the date. Motion Carried. (YES-16,14,15,15,20) (NO-0). It was noted that the guidance counselor at Middleton High School is a Delta and Middleton wants to partner with TA.

**Second Vice President’s Report -Soror Sabrina Griffith**

*See full report on DSSTA website*

* End of Year Picnic was awesome. Thanked all who participated.
* **Founders Day Update**: Soror Edith Randolph recognized Soror Warren and Soror Griffin for support for Founders Day. Projected Income: $3,250; Actual Expenses totaled $2,167.83; total profit $1,082.17. This event was not an official fundraiser but did assist with raising money. A recommendation was made that when preparing for future events, the chapter separate the Rededication Committee from the Founders Day Committee.
* **Protocol and Traditions**- Soror Marian Lauria Gibson shared Soror Imani Coles has relocated to pursue further education at Temple University. Sorors were encouraged to review brochure developed for upcoming convention tips-do, don’ts, preparation, attire etc.…
* **Audit Committee: Soror Gloria Reddick Williams** presented Quarter 3 Internal Audit Report (January 1-March 31, 2019): The review included a validation of income and receipts, disbursements and expenditures, members’ dues, and bank statements. The overall audit findings determined the chapter has satisfactory financial internal control and the review supports the existence and utilization of these controls. Recognized the Finance teamand Audit committee for all their support with audit. Also acknowledged Soror Walinda McKnight-Green for all her support.
* Received first grant for 2019/2020 year. It is a DREFT grant. Thanked Soror Tina Fernandez.

**Third Vice President’s Report - Soror Angela Brown**

*See full report on DSSTA website*

* **NPHC** Recognized all fundraising chairs.
* - The committee is partnering with Gus Trent Rodeo and can order tickets from NPHC.
* **Old School Meets New School Party** **Update-**Recognized Soror Paulette Walker and Soror Joyce Patterson for a great event. A survey was disseminated after the event and the chapter received 118 responses to the survey. The overall survey ratings were ranked on a scale of 1-5 (5 representing the highest rating) in the areas of entertainment, location, date/time, food/beverages. The average ratings were 4.5 The overall profit was $3000plus. Special thanks to Soror Alicia Warren and Soror Angela Brown for their guidance and support. A special thank you to Soror Nadine Johnson for the venue and securing volunteers.
* **Queen of Hearts Ball**- The theme is DELTA Goes to WAKANDA. Date: Saturday, February 22, 2020. This year over $60,000 was raised by the various fundraising events. Tickets are $100 per person. Location is Centro Asturiano de Tampa on 1913 Nebraska Avenue. Sorors are being asked to wear formal or semi-formal African Attire. The committee will be working with DELTA Inc. **Action Item**: Soror Leslie Brown motioned to accept the proposed report. Soror Brenna Fields seconded the motion. YES (14,14,12,14,23) NO (1) Motion Carried.
* Sponsorship Packet- Soror Tina Fernandez shared information on the Sponsorship packet. The Committee will meet in July.
* Soror Angie Brown shared plans to continue in TA’s fundraiser efforts.

**Good of the Order –** Soror Christina Lewis

* Soror Nadine Johnson- Recognized Soror Joyce Patterson for retiring this year.
* Soror Julie Williamson- continues to welcome prayers for her health and need for surgery
* Membership Services recognized for Digital Check-In System.
* Soror Cooke is asking for support for the Line Dancing Line Connection Event on October 4-6, 2019. See her for information for tickets.

Meeting adjourned at 11:56am

Respectfully submitted,

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Alicia Warren, President Dawne Gullatt, Recording Secretary

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Lorita Shirley, Asst Recording Secretary (not present)