**Delta Sigma Theta Sorority, Inc.**

**Tampa Alumnae Chapter**

**General Meeting Minutes**

**Virtual Zoom Meeting**

**05/18/2020**

The meeting was called to order at **9:30am** by Soror Alicia Warren. Soror Jacquelyn Bogen shared the inspirational prayer.

Present: 147

Soror Alicia Warren stated that the agenda would be adopted by consensus. The April Chapter Meeting Minutes were adopted by consensus with the following noted corrections submitted by Soror Chonta Haynes:

* Page 1- opening statement: replace “inspirational word” with “inspirational prayer”.
* Page 2—Soror Joanell Lawson’s campaign slogan reflects “Lean In” which will be corrected to reflect “Lean In with Lawson”
* Page 3- Under Action Item Bullet 5; Correct Spelling of Soror Erika’s name to include a “K” instead of “C”.
* Page 4- 1st bullet referencing bundling items #7, #10, and #11. Delete “due to sake of time”.
* Page 4- 1st bullet under the 2nd VP report: replace the word “secondary” with “Second”.

**Correspondence – Soror Sandra Cooke**

* Thank You- Soror Marjorie Griffith for kindness expressed during the passing of her sister.
* Thank You- Soror Janice Carter-Collier for kindness expressed during the passing of her father.
* Correspondence received from Mr. Marvin Martin sharing information regarding his late wife Soror Janett Martin’s induction into the Women’s Hall of Fame. This acknowledgement is being presented by the Hillsborough County Florida Commission on the Status of Women. A luncheon has been scheduled for September 17, 2020. Mr. Martin is currently seeking a sponsorship.

**President’s Message - Soror Alicia Warren**

*See full report on DSSTA website*

Acknowledged Sorors who recently celebrated Mother’s Day.

* **2018-2019 Vision**- Developing Leaders, Membership Engagement, and Technology Enhancements
* **National/Regional Chapter Updates**- late and reinstatement fees are waived for the 2020-2021 sororal year.
* Regional Conference is cancelled.
* New Officer Election’s activities have resumed:
  + May: Present Slate and Nominations from the Floor
  + June: Candidate Presentations, Vote, and Installation of new officers. Elections tool of choice is “Zoom Poll” (additional training on how to use the polling feature will be provided) June Meeting attire is Black

**Soror Sandra Fletcher shared that the Chapter met criteria for establishing a quorum.**

**Single Action Items:**

Proposed 2020-2021 Chapter Calendar (Presented by Soror Sabrina Griffith) – the 2020-2021 proposed calendar was reviewed during the meeting with a strategic focus on significant dates. The following additional information was shared during the calendar presentation:

* The acronym “NCC” is referenced throughout the calendar and stands for “National Collegiate Connections”.
* Soror Marian-Lauria Gibson made a recommendation to add committee names to events reflected on the calendar.
* Soror Angie Fields clarified that the Delta Academy meets on the first Saturday of every month and Delta Gems meets the 2nd or 3rd Sunday of every month. It was also noted that the Parent Orientation scheduled for September 20th conflicts with Odyssey and will be moved to September 13th.
* Soror N’Keiba Estelle- requested information on who is sponsoring the *Creating with Delta DEARS* event in May of 2021. It was clarified that this is an Arts and Letters Event.

**Action Item:** Soror Sabrina Griffith moved that the Proposed Calendar for the 2020-2021 Sororal Year be accepted with the recommended change in date in September for the Parent Orientation. Soror Leslie Brown requested that the motion be amended with the caveat that the calendar may require further updates. Soror Griffith amended the motion to reflect a recommendation to accept the proposed calendar with the noted September date change and acknowledging that there may be further changes in the future.  **142 participants voted. YES (141) NO (1) Motion Carried.**

**Audit Report:** Presented by Soror Sabrina Griffith: The Internal Audit Committee examined the chapter’s financial records for the period January 1 -March 31, 2020. The review included a validation of income/receipts, disbursements/expenditures, and members’ dues submitted. The review also included chapter meeting and executive board minutes for the third quarter. A summary of the third quarter is listed below.

1. **BANK BALANCES** – The bank balances represent the amount of cash available in the chapter’s three different bank accounts. Records reviewed included chapter financial reports, all bank account statements, cleared check images, validated bank deposit slips, and receipt logs.

* **FINDINGS:** The audit verified that all the bank balances are accurate and all accounts and their balances are disclosed and reconciled monthly.
* **RECOMMENDATIONS:** NONE

1. **RECEIPTS VERIFICATION –** The requirement is to review 50% of all deposits each quarter. The receipts represent the total funds collected for the reporting period including funds collected from dues, conferences, fundraising, etc. The objectives in this portion of the audit are to ensure that all funds collected are deposited within two (2) business days and that they are accurately recorded. There were 21 deposits made during this reporting period. The committee randomly sampled 11 of those deposits.

* **FINDINGS:** It was confirmed that all receipt amounts were accurately recorded and matched the bank statement deposits. All deposits were made in accordance with the sorority requirements of two (2) business days.
* **RECOMMENDATIONS:** NONE

1. **DISBURSEMENTS/EXPENDATURES VERIFICATION** – The disbursements (expenditures) represent the check and non-check (wire transfers, cashier’s checks) transactions which occurred during the audit period. The requirement is to review 25% of all disbursements each quarter. The objectives of this review are to ensure all disbursements are recorded timely, properly supported/approved, and accurately recorded. Validation included a review of bank statements, chapter financial reports, checkbook stubs, cancelled check images, chapter minutes, disbursement vouchers, and supporting documentations. There were 97 disbursements during this period. The committee reviewed 25% or 25 of the disbursements, including 10% of the non-check disbursements.

* **FINDINGS:** All of the disbursements included valid supportive documentation including vouchers with invoices. Disbursements were recorded in a timely manner. The separation of duties was observed. Documentation exists to support 10% of the non-check disbursements in the sample selected.
* **RECOMMENDATIONS:** NONE

1. **BUDGET**

* **FINDINGS:**

The chapter does have an approved budget. The budget is adhered to during the year. Revisions are properly approved and documented.

* **RECOMMENDATIONS:** NONE

1. **DUES VERIFICATION** – The objective of the dues verification is to validate that 100% of all members’ dues are submitted to National Headquarters within thirty (30) days of receipt, credited to the correct soror, and were recorded for the correct fiscal period. Validation included a review of: receipts log of dues collected during this audit period; copies of transmittals submitted to National Headquarters during this audit period; and evidence that transmittals were closed. The committee reviewed 100% of all dues collected during the audit period. Dues for 115 Sorors were examined.

* **FINDINGS:** All collected dues were sent to National Headquarters within the required

30-day time.

* **RECOMMENDATIONS:** NONE

1. **MEMBERSHIP** INTAKE – Fees were collected from 35 candidates for membership. Grand Chapter intake fees and dues for 2020-2021 and 2021-2022 were transmitted to Grand Chapter in a timely manner.

**OVERALL AUDIT FINDINGS**

**After review by the Chapter Internal Audit Committee, it has been determined that the chapter does have satisfactory financial internal controls and the review supports the existence and utilization of these controls.**

**PROPOSED NEXT QUARTER AUDIT SCHEDULE**

* Receive financial documents no later than July 15,2020
* Audit performed shortly thereafter during July 2020
* Report back to chapter at the September 2020 chapter meeting

The committee requested that the Chapter acknowledge the finance team who handled over $103,000 in financial transactions. Soror Paulette Walker, Past National President, requested during the Executive Board Meeting to give the committee “High Commendations” for Audit and all Financial Reports. Soror Alicia Warren also expressed Kudos to the committee for a job well done.

**Action Item:** Soror Leslie Brown motioned that we accept the recommendation from the Executive Board to provide High Commendations to the Audit and Finance Committee. Soror Yolanda Lee seconded the motion. Soror Iowana Whitman-Tims recommended that the audit report “special thank you” section be updated to replace the wording “young ladies” with “capable women”. Soror Gloria Riddick Williams, Chair, acknowledged that the report will be updated to reflect this change. **142 votes received. YES (142) NO (0) Motion Carried.**

**Budget and Finance Committee Report: Soror Tiffany Mitchell and Soror Briana Joseph**

* **Proposed Budget for Sororal Year 2021:**

|  |  |  |
| --- | --- | --- |
| **Budget Category** | **Requested Funding** | **Allocated Funding** |
| Total Administrative | $64,560.00 | $63,460.00 |
| Total Special committees | $27,028.49 | $26,028.49 |
| Total Standing Committees | $25,185.00 | $24,035.00 |
| Total 5 Point Programs | $46,670.00 | $41,806.41 |
| Total Other Chapter Programs | $40,284.25 | $40,284.25 |
| Total Other Projects | $ 34,342.29 | $ 34,342.29 |
| Total Administrative Account | $116,773.49 | $113,523.49 |
| Total Projects Account | $ 121,296.54 | $ 116,432.95 |
| Funds managed by DELTA Inc.: | $ 9,492.42 | $ 9,350.00 |
| Estimated amount of proposed budget | $238,070.03 | $229,956.44 |
| Estimated amount of avail funds | $248,499.45 | $248,499.45 |

**Action Item:** Soror Tiffany Mitchell, Chair, motioned to accept the recommendation of the Executive Board to accept the proposed budget for Sororal Year 2021. **138 Votes Received YES (136) NO (2) Motion Carried.**

* **April 2020 Budget and Finance Committee Report:** Program Bank Balance: $109,298.42; Administrative Bank Balance: $148,839.18; Funds Managed by D.E.L.T.A. INC: $9,492.42

**Action Item:** Soror Tiffany Mitchell, Chair, requested that the Chapter donate $100 towards the purchase of appreciation gifts for all outgoing regional officers. This funding would come from line number 51000 “miscellaneous”. Soror Vernell Savage requested information on the date of the financial transaction. It was noted that details of the transaction are not known at this time. **139 Votes Received YES (134) NO (5) Motion Carried.**

* **Financial Secretary Report April 2020**: Income for April: $0; Carryover Total from March: $16,535.36; Total Administrative: $197,906.83; Projects: $62, 087.61; Savings Interest: $2.77; Grand Total: $259,997.21

**Nominating Presentation: Soror DeVonne McKeever-Daniels: Shared with members the 2020 Slated Candidates as reflected below:**

|  |  |
| --- | --- |
| **Position** | **Slated Candidate(s)** |
| President | Soror Karen Beard and Tayanna Richardson |
| First Vice President | Soror Tina Fernandez |
| Second Vice President | Vacant |
| Third Vice President | Vacant |
| Recording Secretary | Soror Lorita Shirley |
| Assistant Recording Secretary | Vacant |
| Corresponding Secretary | Vacant |
| Assistant Corresponding Secretary | Soror Dioan Johnson |
| Treasurer | Vacant |
| Assistant Treasurer | Vacant |
| Financial Secretary | Vacant |
| Assistant Financial Secretary | Soror Jacqueline Graham |
| Historian | Vacant |
| Chair, Nominating Committee | Soror Tekeisha Zimmerman |
| Co-Chair, Nominating Committee | Soror Jasmine White-Bynum |
| Member, Nominating Committee | Soror Sabrina Aiken; Soror Tonja Brickhouse; Soror Shenika Baisley-Woodley; Vacant; Vacant |
| Chair, Internal Audit Committee | Vacant |

**Open Floor Nominations:**

|  |  |
| --- | --- |
| **Position** | **Additional Floor Nominations** |
| President | None |
| First Vice President | None |
| Second Vice President | Soror Estella Gray; Soror Theresa Cross; Soror Linda Porter |
| Third Vice President | None |
| Recording Secretary | None |
| Assistant Recording Secretary | Soror Phildra Swagger |
| Corresponding Secretary | Soror Sandra Cooke; Soror Deidra Joseph |
| Assistant Corresponding Secretary | None |
| Treasurer | None |
| Assistant Treasurer | Soror Chonta Haynes |
| Financial Secretary | None |
| Assistant Financial Secretary | Soror Kay Powell |
| Historian | Soror N’Keiba Estelle |
| Chair, Nominating Committee | Soror Phildra Swagger |
| Co-Chair, Nominating Committee | Soror Sabrina Aiken; Soror Rhonda Flowers |
| Member, Nominating Committee | Soror Tonji Gatson-Johnson; Soror Delicia Davis; Soror Sandra Cooke; Soror Yolanda Lee; Soror Erika Bethune; Soror Danielle Weaver-Rogers; Soror Sharon Semple-Hayes |
| Chair, Internal Audit Committee | None |

**2020 Slated Candidates**

|  |  |
| --- | --- |
| **Position** | **Slated Candidate(s)** |
| President | Soror Karen Beard and Soror Tayanna Richardson |
| First Vice President | Soror Tina Fernandez |
| Second Vice President | Soror Estella Gray (Pending Approval); Soror Theresa Cross (Pending Approval); Soror Linda Porter (Pending Approval) |
| Third Vice President | Vacant |
| Recording Secretary | Soror Lorita Shirley |
| Assistant Recording Secretary | Soror Phildra Swagger |
| Corresponding Secretary | Soror Sandra Cooke (Pending Approval); Soror Deidra Joseph (Pending Approval) |
| Assistant Corresponding Secretary | Soror Dioan Johnson |
| Treasurer | Vacant |
| Assistant Treasurer | Soror Chonta Haynes |
| Financial Secretary | Vacant |
| Assistant Financial Secretary | Soror Jacqueline Graham; Soror Kay Powell (Pending Approval) |
| Historian | Soror N’Keiba Estelle (Pending Approval) |
| Chair, Nominating Committee | Soror Tekeisha Zimmerman; Soror Phildra Swagger (Pending Approval) |
| Co-Chair, Nominating Committee | Soror Jasmine White-Bynum; Soror Sabrina Aiken (Pending Approval) , Soror Rhonda Flowers (Pending Approval) |
| Member, Nominating Committee | Soror Sabrina Aiken; Soror Tonja Brickhouse; Soror Shenika Baisley-Woodley; Soror Tonji Gatson-Johnson (Pending Approval); Soror Delicia Davis (Pending Approval) Soror Sandra Cooke (Pending Approval);Soror Yolanda Lee (Pending Approval); Soror Erika Bethune (Pending Approval); Soror Danielle Weaver-Rogers (Pending Approval); Soror Janice Crowley (Pending Approval); Soror Sharon Semple-Hayes (Pending Approval) |
| Chair, Internal Audit Committee | Vacant |

**Open Floor Nomination Discussion Notes:**

**CHAIR, INTERNAL AUDIT COMMITTEE:** Soror Chonta Haynes nominated Soror Linda Porter- nomination declined. Soror Leslie Brown nominated Soror Rhonda Turnage- nomination declined. Soror Walinda McKnight Green nominated Soror Tiffany Mitchell-nomination declined.

**Member, Nominating Committee:** Soror Marian Lauria-Gibson nominated Soror Tonji Gatson-Johnson and Soror Delicia Davis; both nominations were accepted. Soror Chonta Haynes nominated Soror Sandra Cooke-nomination accepted. Soror Janice Crowley nominated Soror Yolanda Lee and Soror Erika Bethune- both nominations were accepted. Soror Pamela Lee nominated Soror Danielle Weaver-Rogers-nomination accepted. Soror Tina Fernandez nominated Soror Rhonda Flowers-nomination accepted but later withdrawn. Soror Theresa Cross nominated Soror Sharon Semple-Hayes- nomination accepted. Soror Sharon Semple-Hayes nominated Soror Theresa Cross- nomination declined.

**Co-Chair Nominating Committee:** Soror Janice Crowley nominated Soror Sabrina Aiken- nomination accepted. Soror Tina Fernandez nominated Soror Rhonda Flowers- nomination accepted and Soror Flowers requested to be removed from the slate of candidates for Nominating Committee member

**Chair Nominating Committee:** Soror Chonta Haynes nominated Soror Yolanda Lee and Soror Phildra Swagger- Soror Lee declined nomination and Soror Swagger accepted the nomination. Soror Marian Lauria-Gibson nominated Soror Tonja Brickhouse who declined the nomination.

**Historian Nominations:** Soror Chonta Hayes nominated Soror N’Keiba Estelle-nomination accepted.

**Assistant Financial Secretary-** Soror Lorita Shirley nominated Soror Kay Powell who accepted the nomination.

**Financial Secretary-** Soror Constance Bowers nominated Soror Dr. Chonta Haynes- nomination declined.

**Assistant Treasurer:** Soror Leslie Brown nominated Soror Chonta Haynes- nomination accepted.

**Treasurer**: no nominations

**Corresponding Secretary:** Soror Chonta Haynes nominated Soror Sandra Cooke and Soror Deidra Joseph-both nominations accepted.

**Assistant Corresponding Secretary:** no additional nominations received

**Assistant Recording Secretary**: Soror Areatha Morrow nominated Soror Phildra Swagger- nomination accepted.

**Recording Secretary:** no additional nominations received

**3rd Vice President:** Soror Janette Spencer-Davis nominated Soror Angie Brown who declined. Soror Janice Crowley nominated Soror DeVonne McKeever Daniels who declined. Soror Leslie Brown nominated Soror Mallory Davis who declined. Soror Vernell Savage nominated Soror Linda Porter who declined; Soror Constance Bowers-Cross nominated Soror Janice Crowley- nomination declined. Soror Janice Crowley nominated Soror Alanna Harmon-nomination declined; Soror Lorita Shirley nominated Soror Jackie Bee – nomination not accepted due to Mrs. Bee not being on the call. Soror Janette Spencer Davis nominated Soror Aizda Thomas–nomination not accepted due to not being on call. Soror Edith Randolph nominated Soror Silver Funches- nomination declined.

**2nd Vice President:** Soror Tina Fernandez nominated Soror Estella Gray- nomination accepted. Soror Sabrina Aiken nominated Soror Theresa Cross- nomination accepted. Soror Walinda McKnight Green nominated Soror Linda Porter-nomination accepted. Soror Gloria Glover nominated Soror Areatha Morrow-nomination declined. Soror Gloria Riddick Williams nominated Soror Dioan Johnson-nomination declined.

**First Vice President**: Soror Kay Powell nominated Soror Tekeisha Zimmerman-nomination not accepted because Mrs. Zimmerman was not on the call. Soror Tonja Brickhouse nominated Soror Walinda McKnight Green- nomination declined. Soror Gloria Glover nominated Soror Joyce Patterson-nomination not accepted as Soror Patterson was not on the call.

**President:** Soror Yolanda Lee and Soror Janette Spencer David nominated Soror Alicia Warren-both nominations declined. Soror Sandra Cooke nominated Soror Angie Brown-nomination declined.

Soror DeVonne McKeever Daniels shared that the slated candidates will be placed in the Sisters Only Portal for review by members no later than Wednesday.

**Action Item: Soror Leslie Brown moved to extend the meeting beyond 12 noon. Soror Tonja Brickhouse seconded the motion. YES (120) NO (2) Motion Carried**

**First Vice President’s Report: Soror Brenda Webb Johnson-**

*See full report on DSTTA website and attached.*

* **Arts and Letters Committee:** dsttaarts@gmail.com Chair Soror Shenika Baisley-Woodley: The final Circle of Friends Book Club was held Friday, May 8, 2020 from 6:30 pm – 8:30pm. Several community members joined us for a fun interactive conversation of “Becoming” by Michelle Obama. Netflix Party and Virtual Painting with a Twist- Collaborations with Membership Services still pending.

Next Committee Meeting: Sunday May 17, 2020 from 7:00 pm – 8:00 pm via Zoom

* **Economic Development Committee:** dsttaecondev@gmail.com Chair Soror Kay Lee-Smith: The Economic Development discussion with the educational development programs was held in April as part of Financial Fortitude month. “Level Up” Women’s Business Pitch - Virtual Competition and Collaboration with 100 Black Women- June 22nd Virtual Event; Flyer with application link has been disseminated. The deadline for businesses to submit their applications will be May 22, 2020. Next Committee Meeting: TBD
* **Educational Development: Coordinator, Angie Fields:** Virtual activities continue. Tomorrow, May 17th is the end of the year program. Time TBD. May 30 is the deadline for the 25 spots for the 2020-21 year

Delta Gems: tampaalumnaedeltagems@gmail.com Chair Soror Quicta Nicole Walters, co-chairs Soror Maureen Goins, and Soror Sharon Semple-Hayes: 61 girls enrolled. 23 Gems and 13 Volunteers. Elections will be held on May 24. Next Committee Meeting: Sunday, May 19, 2020 at 7:00 p.m.

* **International Awareness and Involvement Committee:** dsttaiaandi@gmail.com Chair Soror Jackie Jackson co-chair Soror Christine Lewis: World Health Day is April 7, 2020. The goody bag event was postponed. Items have been purchased and the staff of 40 nurses was excited so we will wait for direction from leaders Tampa Family Health Centers. Next Committee Meeting: The week of May 19.
* **Physical and Mental Health Committee:** tapmh@dstta.com Chair Soror Julie Williamson co-chair Soror Kareen Moreland: Virtual Expressions of Determination Strength and Triumph is being explored in order to continue the fight to reduce stigma for mental health and substance abuse using spoken word. Ahmaud Arbery, a young man from the Brunswick area of Georgia, was killed by two men while out jogging on February 23rd. To show support, you can run or walk 2.23 miles in honor of Ahmaud (2.23 represents the day that he died) You can wear your letters, take pictures, and send to our IG direct messages @TampaDeltas1947 and #irunformaud #JusticeForAhmaud. Please continue to follow CDC guidelines. Walk/run on your own. Please stay safe. PMH will also be exploring ways to show appreciation for healthcare workers and first responders. Next Committee Meeting: June 7 at 7:00 p.m. Every first Sunday via conference call 7:00 p.m. (605) 472-5396 access code 254640#
* **Political Awareness and Involvement: dsttapolitical**@gmail.com Co-Chairs Soror Walinda McKnight Green and Soror Erica Williams: No updates. Next Committee Meeting: TBD
* **Scholarship Committee:** scholarshipdstta@gmail.com Chair Soror Tina James co-chair Soror Joanell Lawson: Our annual scholarship program will be postponed until fall. Awards letters are being finalized and will be sent to recipients along with a gift. In collaboration with D.E.L.T.A., Inc., $36,070 in scholarships will be awarded. A PowerPoint presentation will be shared with the chapter highlighting recipients. Next Committee Meeting: TBD
* **Social Action Committee:** tasocialaction@gmail.com Chair Soror Heddie Sumpter co-chair Soror Audrey Sullivan Moore: Social Action would like to propose a new initiative for next year in order to make them a more viable committee – a potential collaboration with Economic Development that empowers women. Census 2020 is underway. Please be sure to submit your information. Next Committee Meeting: April 16, 2020 via conference call
* **Risk Management:** dsttariskmng@gmail.com Coordinator Soror Cassandra Thomas Trainers: Soror Brenda Webb Johnson, Soror Angie Fields, Soror DeVonne McKeever-Daniels, and Soror Gloria Riddick Williams: Next month Soror Cassandra Thomas will be soliciting feedback from returning volunteers to determine if recruitment is needed. National guidance came out reminding us to be compliant with assuring we are not posting youth photos without a signed release from the parents.

**2nd Vice President’s Report: Soror Sabrina Griffith**

See full report on DSTTA website and attached.

* The Sorority Calendar has been completed and available on the website. Soror Griffith highlighted significant events that are scheduled throughout the course of the year.
* **End of the Year Event:** Diva Day Party tentatively scheduled for Saturday, June 6th. This will be a virtual experience with our own DJ. This event is being hosted in lieu of the picnic due to the COVID-19 Pandemic.
* **Red Pages:** Updates have been uploaded on the Members Only website. This information cannot be emailed due to confidentiality purposes.

**Third Vice President’s Report- Soror Angela Brown**

See full report on DSTTA website and attached.

* **Queen of Hearts:** Chairs: Soror Joyce Patterson and Soror Paulette Walker. November 7, 2020 from 6pm to 11pm. Event is SOLD OUT.
* **Fundraising Minute:** We Vote t-shirts and Chapter t-shirts will be postponed to Fall 2020
* **Coming Soon:** Club Delta June 7th. 2020-2021 Fundraising Planning Meeting scheduled for May 19, 2020.
* **LOGO Contest:** Winner: Soror Danielle Riley. Informational updates regarding the status of the logo will be
* sent to members beginning now until the June Meeting.

**2020 Proposed Changes to Policies and Procedures: Soror Tayanna Richardson, Chair**

**Note: A Quorum total of 64 votes must be met before an action item can pass.**

1. **Action Item:** Soror Tayanna Richardson motioned to accept the recommendation of the Executive Board to bundle articles #20 and #22 pertaining to the use of PayPal in financial transactions**. 99 Total Votes Received. YES (95) N0 (4) Motion Carried**
2. **Action Item:** Soror Tayanna Richardson moved that we accept the following proposed changes to articles #20 and #22. #20: DELETE and AMEND: PayPal can be used as an alternate payment method for committee activity but not for including chapter dues payment. The fees to use PayPal can be passed on to individuals who use PayPal or any merchant account, with the exception for the payment of dues. The Chapter will ensure adherence to the newly revised Fiscal Officer’s Manual for relatedPayPal business accounts. #22 AMEND: The PayPal account is to be used to accept chapter dues, donations, and advertisements. **Total Votes Received 98. YES (95) and No 93) Motion Carried**
3. Action Item: Proposed Change #6: **Soror Tayanna Richardson, Chair recommended to accept the proposed changes:** DELETE ENTIRE SECTIONS 4.A. & 4.B. AMEND: Articles for newsletter must be submitted by deadline and be approved by President for inclusion in the newsletter prior to distribution. ADD: 5. Reads "For the Good of the Order" announcements must be submitted on appropriate form in writing prior to by the end of the chapter meeting.  **98 Total Votes Received. YES (95) and NO (3) Motion Carried.**
4. **Action Item: #14 Pertaining to Article IV**: Soror Tayanna Richardson, Chair, recommended that we accept the proposed change to ADD the following language: K.8. Emerging Leaders Committee: 1. The purpose of this committee is to continuously develop members for greater leadership in Delta at the local, regional and national levels. 2. Committee will consist of a co-chair and members appointed by the President who have previous Delta leadership experience at least at the chapter level through elected offices or positions. 3. Committee will plan and implement leadership development activities for selected participants. **Total 98 Votes Received YES (88) NO (10) Motion Carried.**
5. **Action Item:** **#15 Pertaining to Article IV Section 1: Standing Committees:** Soror Tayanna Richardson recommended that we accept the amended language as follows: Assist in setting and maintaining the strategic direction of the Tampa Alumnae Chapter: 1. Make recommendations to Executive Board and Chapter as it relates to the organization's vision, strategic initiatives, major programs and services. 2. Ensure the chapter has established an effective strategic planning process, including development of a three to five year strategic plan with measurable goals and time targets. 3. Assist in development of a strategic dashboard of key indicators. 4. Monitor the chapter’s performance against measurable targets. 5. Annually review the strategic plan and recommend updates as needed based on changes in community needs, and other factors. 6. Develop criteria for chapter to use in the evaluation of prospective strategic initiatives. Soror Chonta Haynes recommended language changes that were not accepted. Soror Leslie Brown made a recommendation under bullet #2 to remove the word “development” and include the word “maintenance”. Soror Tayanna Richardson, Chair recommended that we accept the proposed motion to change to language under #2. **Total Votes Received: 94 YES (86) NO (8) Motion Carried.**
6. **Action Item**- **#17 pertaining to Fiscal Policies and Procedures.** Soror Tayanna Richardson motioned to accept the recommended change as reflected: (C)Exemption from Payment of Local Dues and Fees:

“1. The Past National President shall be exempt from the payment of local dues and fees”. **Total Votes 95 YES (93) NO (2) Motion Carried.**

1. **Action Item- #18 dealing with Fiscal Policies and Procedures.** Soror Tayanna Richardson motioned to accept the recommended changes reflecting “Request for a prorated refund may be submitted up to the third month (November) into the sororal year. The prorated amount shall be decreased by 1/3 for each month up November.” It was recommended that the following example be deleted :“(e.g. September (request prior to 1st meeting) – refund = $120; October =$80; and November =$40). Request made after the first meeting of the first month will be credited for the second month and the soror will receive a prorated refund.” Soror Leslie Brown recommended to strike the previous language “up to the third month” which was accepted by the Chair. **Total Votes Received: 91 YES (90) NO (1) Motion Carried.**
2. **Action Item- #19 Pertaining to Fiscal Policies and Procedures:** Soror Tayanna Richardson motioned toDELETE and AMEND as follows: Any soror currently confirmed financial with Grand Chapter and with her previous local chapter, shall not be re-assessed shall not be required to pay dues to Tampa Alumnae Chapter (TAC) for the remainder of that fiscal year. **Total Votes Received: 91 YES (88) NO (3) Motion Carried**
3. **Action Item- #21 Pertaining to Fiscal Policies and Procedures “Scholarship Policies”.** Soror Tayanna Richardson motioned to accept the recommended change “Must have a 3.0 grade point average or better”. Soror Pamela Lee motioned to amend the language to reflect “weighted” 3.0 grade point average or better. Soror Tayanna Richardson accepted the proposed recommended change to include the word “weighted” GPA or better. **Total Votes Received: 91 YES (37) NO (54) Motion Denied.**
4. **Action Item- #23 Pertaining to ARTICLE XIII: MEMBERSHIP INTAKE Section 2: Minerva Circle.** Soror Tayanna Richardson moved to accept the recommendation to DELETE the language “Sorors who are family members of applicants for membership are eligible to serve on the Minerva Circle; however, they must recuse themselves from scoring the packet and participating in the interview process of their relative (to include mother, daughter, sister, granddaughter, or niece of soror)” and replace with “The chapter will follow the processes outlined in The Administrative Procedures for Membership Intake (APMI)” **Total Votes Received: 91 YES(88) NO (3) Motion Carried.**
5. **Action Item #26 Pertaining to Article XIV Chapter Representation:** Soror Tayanna Richardson recommended to amend the language to reflect: “The chair, co-chair or committee designee of the Political Awareness and Involvement Committee shall attend as the co-delegate if the co-delegate expenses have been allocated in the Political Awareness and Involvement budget.” **Total Votes Received: 90 YES (88) NO (2) Motion Carried.**
6. **Action Item #16 Pertaining to Fiscal Policies and Procedures National and Local Dues:** Soror Tayanna Richardson shared the requested amendment to change the language to reflect “Local dues are “currently” $200… and delete “Local dues shall be increased by $10.00 every election year and shall not exceed $200 per year”. Soror Sandra Cooke moved to accept the recommended change that local dues are currently $200 and shall increase by $10 every election year and delete the language that the local dues shall not exceed $200 per year.” Soror Shenika Baisley seconded the motion. **Total Votes Received: 94 YES (14) NO (80) Motion Denied.**

Soror Tayanna Richardson shared that last month the chapter approved item #13 dealing with chapter recognitions and since this time, we received information from National Chapter that we are now recognizing a 75 year award which will be amended into our language to bring us into compliance.

**FOR THE GOOD OF THE ORDER SUMMARY -Submitted by Soror Sandra Cooke**

* Thank You- Words of Encouragement for Passing of Mother-In-Law- Soror Dioan Johnson
* Soror Brenna Fields Taylor was recently appointed by the Board of County Commissioners to the Commission on Human Trafficking in Hillsborough County. Soror Taylor may call on Sorors to assist her on this committee.
* Graduation Announcement: Soror Dioan Johnson on behalf of daughter, Soror Mikessa Fribley. Soror Fribley earned a B.S. in Business Analytics and Information Systems from the University of South Florida.
* Soror Ashley Ward-Singleton- member of St. Pete Alumnae Chapter, is running for Circuit Judge in the 6th Judicial Circuit. If you live in Pinellas or Pasco Counties, please consider supporting her on August 18th. Her website is https://voteashleyforjudge.com – Thanks, Soror Danielle Weaver Rogers
* Thank You- Words of Encouragement during illness- Soror Danelle Rolle-McFarland
* The USF Black Alumni Society in collaboration with the USF Latino Alumni Society presents a virtual series on Health and how COVID-19 has disproportionately impacted black and brown communities. This series will begin on Thursday, May 28th at 12 pm and continue every Thursday through June 18th. Please register at [www.usfalumni.org/ourhealth-](http://www.usfalumni.org/ourhealth-) Soror Sandra Cooke
* Due date for final chapter newsletter is June 1st. Please send text documents only and photos in .jpeg format.
* Please join us at Allen Temple AME Church today at 4pm for a celebratory parade for the new Kappa Iota Chapter Initiatives. Sorors who plan to be in attendance are requested to remain in their cars, wear masks/gloves, and practice social distancing- Thanks Kappa Iota Advisory Team

Soror Chonta Haynes provided a word of prayer before the meeting adjourned.

Meeting adjourned by consensus at 1:40pm.

Respectfully submitted,

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Alicia Warren, President Dawne Gullatt, Recording Secretary

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Lorita Shirley, Asst. Recording Secretary-Lead Recorder